Welcome to Google Drive

One safe place for all your work. And some pretty cool features, too.



Drive can help you get things done.

Drive is designed to simplify the way you work:

no more lost fles.

Smart features help make the workday a little easier:

Real-time collaboration.

Works with desktops.

Save space.

Easy version control.



Getting Started
Working In Drive
Troubleshooting
Tips



Getting Started

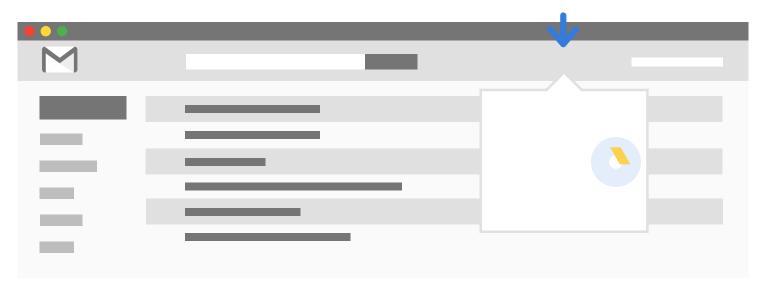
Learning your way around Drive

My Drive.

Shared with me.

My Drive

Recent





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No Internet? No problem.

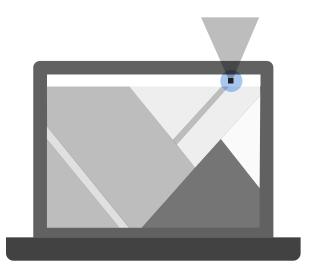
Desktop Sync:

• Open in Drive:

My Drive.

Shared with me

My Drive



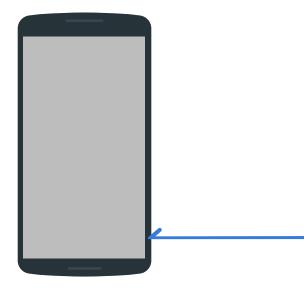


Getting Started

Getting your stuff in Drive

Desktop:

Mobile:



Working in Drive

Creating new items and connecting with apps

New Drive My Dri ve > Mv roiect ▼ New > More > Connect more apps File upload Folker uplate **Drive collection** Google Docs Google Sheets Google Slides More Google Forms Google Provings Google My M Confident more apps Connect apps to Drive By Google + Google Drawings Google Drawings Translate _ for Drive garicus 🚾 🧱 Google Apps Script Translate for Drive Google Apps Script Gantter for Google Drive CAD 📉 Cloud (DXF, DWG) ePup keader



Google Drive Working



Working in Drive

Troubleshooting

Google Drive

Troubleshooting

Accessing, syncing, and loading errors

View# unsyncable f les

> Retry all

blo clecache docookie Si Dipiom

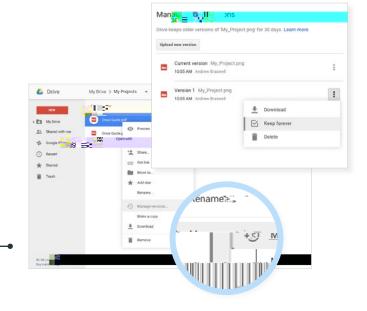
Tips

Tips, tricks, and fun features

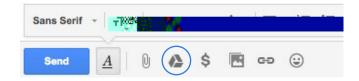
Want to save multiple versions?

Manage versions >

Keep forever.



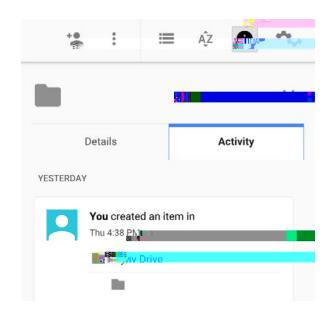
(up to 5TB)



shared folder?



Activity stream





Tips

Like to automate common tasks?

Apps Script

Like working as a team?

Projects

